



**Chatham County Department of Building
Safety & Regulatory Services
P.O. Box 8161, Savannah, GA 31412-8161
912-201-4300 - Fax 912-201-4301**



**Gregori S. Anderson, CBO
Director**

**Clifford Bascombe, CBO, CFM
Assistant Director**

COMMERCIAL REPAIRS BUILDING PERMIT

P.I.N.: 1 - _____ - _____ - _____ *PIN can be obtained from the Tax Assessors Office (912) 652-7271.*

Project Address: _____

Address listed as "0" should be corrected prior to application by contacting the MPC at (912) 651-1440.

Owner:

Name: _____ Phone No. (____) _____ - _____

Address: _____

City: _____ State: _____ Zip: _____

Person applying for permit:

Name: _____ Phone No. (____) _____ - _____

Company: _____

Address: _____

Description of work to be performed:

- Business Assembly/Church Factory/Industrial
 Educational Hotel/Motel Apartment/Townhouse (Units _____)

Other _____

Water: New Connection Already Connected
Provider: City County Private Utility Community Well Private Well
Sewer: New Connection Already Connected
Provider: City Sewer County Sewer Private Utility
Septic Tank: New Existing

General Contractor:

Name: _____

Company: _____

Address: _____

Phone No. (____) _____ - _____ Fax No. (____) _____ - _____

Local License # _____ Jurisdiction _____

State License # _____

Cost

Building \$ _____ HVAC \$ _____

Plumbing \$ _____ Electrical \$ _____ **Total Cost \$ _____**

The following information must be submitted before a permit can be issued.

1. A subcontractor list with signatures.
2. Two copies of a plot plan (not larger than 11 ½ by 17)
3. Two sets of construction drawings with typical wall section attached to each set.
4. Copy of current State and local business license for builder and all subcontractors and/or Homeowner Affidavit.

It is understood and agreed by the undersigned owner or agent that the approval of this application does not constitute a privilege to violate the building codes, zoning ordinance, or other ordinances of Chatham County and that any omission of or misrepresentation of fact with or without intention of the undersigned or any alteration from this application (including changing subcontractors) without the approval of the Building Official shall constitute sufficient ground for the revocation of any permit issued which was based on the approval of this application. The owner is listed above will be held responsible for insuring that all permits have been obtained and that all required inspections have been made. The owner will be held legally liable for any violations which may occur with or without his or her knowledge. The owner may request a Certificate of Occupancy or Certificate of Completion when all required inspections have been approved.

Owner/Agent _____

Date _____



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CHATHAM COUNTY SUBCONTRACTOR LIST

Job Location _____

Owner's Name _____

General Contractor _____

PLUMBING

Date _____

I hereby certify that I will perform the plumbing work for the project described above and I further certify that I have a valid State and Local Business Tax Certification (license).

Local Business License # _____ Jurisdiction _____

Company Name

Signature

ELECTRICAL

Date _____

I hereby certify that I will perform the electrical work for the project described above and I further certify that I have a valid State and Local Business Tax Certification (license).

Local Business License # _____ Jurisdiction _____

Company Name

Signature

MECHANICAL

Date _____

I hereby certify that I will perform the pool work for the project described above and I further certify that I have a valid States and Local Business Tax certificate (license).

Local Business License # _____ Jurisdiction _____

Company Name

Signature



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TEMPORARY ELECTRICAL SERVICE AFFIDAVIT

PROJECT NAME: _____

ADDRESS: _____

OWNER NAME: _____

PERMIT NUMBER: _____

This letter is to confirm the understanding if the owner/contractor to the compliance requirement of the Georgia State Minimum Construction Codes.

I hereby declare that the requested temporary electrical power is intended for the completion of the construction process and the testing of equipment installed within the structure. Electrical service will be released for thirty (30) days only. Temporary service will be automatically disconnected, except for approved.

It is understood and agreed by the undersigned that the issuance of temporary power **DOES NOT** constitute approval to occupy the structure. A certificate of occupancy must be issued prior to the structure being occupied.

The owner/contractor is hereby held responsible for any violations to this policy. A violation of this policy constitutes a violation of the Chatham County Ordinance and may result in the discontinuance of the electrical service.

OWNER: _____

DATE: _____

CONTRACTOR: _____

DATE: _____



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NOTICES

FEES

A non-refundable Plan Review fee of \$2.00 per thousand dollars of the construction value shall be collected at the time of application. The Plan Review fee is deducted from the permit fee; there is no increase in the total expense of the permit.

Commercial permit fees are assessed at \$7.00 per thousand dollars of construction value based on the greatest of \$100/square foot and the submitted value.

SIDEWALK REQUIREMENT: Be advised that if it is a requirement of the approved plat for a subdivision to install sidewalks on all sides of lots with road frontage, unless granted a variance by MPC, this requirement must be met prior to the issuance of a Certificate of Occupancy.

PERMIT POSTING: The permit holder or agent shall post the permit on a piece of plywood attached to a two by member, at least three feet above grade and visible from the right-of-way. The permit must be protected and the readability maintained throughout the duration of the project. The permit must be posted from commencement of the work until the final inspections have been completed and passed. Failure to post and maintain the permit will result in the schedule inspection being automatically failed and a \$30.00 reinspection fee assessed at that time. A reinspection request would be required for the next available day, after the fee is paid. This action is taken in compliance with the Administrative Section of the International Code and State Residential Construction Code.